

SOUTHEAST ALASKA FOOD BANK
10020 Crazy Horse Drive
P.O. Box 33681, Juneau, AK 99803
www.seafb.org
(907) 789-6184



APPLICATION FOR EMPLOYMENT

SEAFB is an equal opportunity employer. We consider applicants for all positions without regard to race, religion, color, national ancestry, age, marital status, parental status, pregnancy, gender, sexual orientation, gender identity or expression, veteran status, or disability status. We are dedicated to developing and maintaining a diverse and equitable workplace. If you should need assistance with the application process, please call our office or stop by to talk with a representative.

Personal Information

Full Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Are you 18 years of age or older?: _____

Are you a U.S. citizen or approved to work in the United States?: _____

How did you hear about SEAFB/the position?: _____

In the last 5 years, have you been arrested for or convicted of a misdemeanor? If yes, please give a brief explanation: _____

Have you ever been arrested for or convicted of a felony? If yes, please give a brief explanation: _____

Position Information

What position(s) are you interested in?: _____

Have you previously been employed by SEAFB?: _____

Do you have any relatives currently employed by SEAFB?: _____

What is your availability/desired schedule?: _____

When would you be available to start work?: _____

Can you routinely lift 50 lbs. with or without reasonable accommodations?: _____

Some positions occasionally require overtime and flexible schedules. Are you willing to work outside of your stated availability?: _____

General Information

Please take a few minutes to thoughtfully and specifically answer the following questions:

Why are you interested in this position?: _____

What about you or your background makes you uniquely suited to this role?: _____

What sort of experiences, passions, or skills have the most bearing on your character? Do any of your specific influences make you especially talented at any element of your work?: _____

Educational History

Have you completed high school or received a GED?: _____

If yes, where?: _____

Have you received collegiate, technical, or vocational training?: _____

If yes, where?: _____

Certification(s) earned?: _____

Employment History

This section should include both paid and unpaid work. Please include any relevant internships, military service, and/or volunteer experience. If you require additional space, please attach an addendum to the end of your application.

Present or Most Recent Position

Name of Employer: _____

Location: _____

Position Held: _____

Start Date: _____

End Date: _____

Specific Tasks/Responsibilities: _____

Supervisor's Name: _____

May we contact this person? If yes, how may we reach them?: _____

[Previous Position](#)

Name of Employer: _____

Location: _____

Position Held: _____

Start Date: _____

End Date: _____

Specific Tasks/Responsibilities: _____

Supervisor's Name: _____

May we contact this person? If yes, how may we reach them?: _____

[Previous Position](#)

Name of Employer: _____

Location: _____

Position Held: _____

Start Date: _____

End Date: _____

Specific Tasks/Responsibilities: _____

Supervisor's Name: _____

May we contact this person? If yes, how may we reach them?: _____

References

Please list at least two (2) professional references and a maximum of two (2) personal references:

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

Signature

I certify that the answers given are true and accurate to the best of my knowledge. I understand that if this application leads to employment, false or misleading information from my application and/or interview may disqualify me from that employment.

Signed: _____

Date: _____

Thank you for taking the time to tell us about yourself and for your interest in working with the Southeast Alaska Food Bank. We will contact you with more information once your application has been processed.